



**Minutes from the
Executive Committee Meeting of the
Asheville Area Paralegal Association
Friday, June 29, 2007**

The meeting was called to order at 6:00 p.m. by president, Melanie Miller, at The New French Bar.

Present were Beth Stallings, Melanie Miller and Joan Vogt. A quorum was not present.

Guests in attendance were Christel Burris of Push One Button and Linda Johnson.

The meeting was begun with discussion of updating the AAPA website. Suggestions made were as follows:

- Get rid of photos of unknown people and include photos of the courthouse(s), scenes of Asheville, the mountains;
- Get rid of redundancy;
- Move the Mission Statement to its own page – “About Us”;
- Have a separate Members page, including controlled access to the roster;
- Provide an interactive membership application that can be completed and submitted online;
- Clean-up the formatting;
- Include a “Home” button on every page;
- Provide a counter for the number of visits to the site.

Christel hopes to have these website updates ready for review by the EC by August 1.

The Treasurer’s report shows a balance of \$7,895.51, as of June 25, 2007, which includes a debit for the Banquet expenses and a credit of \$2,335.00 from the Ethics seminar registration fees.

The Membership Committee report was presented by Dawn Fieler via e-mail transmittal, as she was on vacation when this meeting was held.

Membership Committee has not met. However, there were e-mail discussions among the committee members regarding having members submit a renewal application once every two years, rather than submitting annually, since members can update their information on the roster available on the AAPA website. Three of the four committee members agreed and voted to accept this idea as new policy.

Also, a summer social event is still in the works, possibly for later in the summer.

The Programs Committee report, presented by Beth Stallings, summarized upcoming monthly meeting topics:

July – Andrew Atherton, Esquire speaking on long-term care;
August – “Take Care of Yourself”, with three speakers to discuss various topics of interest.

The Publicity Committee report, also presented by Beth Stallings, highlighted the results of the Ethics seminar held on June 22: AAPA has 15 new members as a result of attendance at the seminar!

The website is continually being updated on a weekly basis. News articles and tips about internet resources are dispensed to the membership via e-mail every one to two weeks, with much positive feedback from the membership being a result of that.

Through coordination with the NC Bar Association, two of our members—Melanie Miller and Debbie Dante—attended the NCBA Annual Meeting at the Grove Park Inn for free in exchange for staffing the registration desk for several hours.

The Fundraising Committee – no report was made at this time.

The Scholarship Committee report was also made via e-mail from Carolyn Timmons. Karen Ward has submitted an application for scholarship funding.

Regarding the topic of changing banks, contact will be made with SunTrust Bank and BB&T to obtain information about accounts available through them.

At this point in time, Melanie has still had no word from Bele Chere organizers about AAPA staffing a beverage booth.

Linda Johnson was appointed as the new chairperson of the Salary Survey Committee.

There was some discussion about a day of hiking and possibly overnight camping for a membership social outing which would include family and significant others. Melanie will send out an e-mail to the membership to see what the interest is for either of these events.

There being no further business to discuss, the meeting was adjourned at approximately 7:00 p.

Respectfully submitted,

Joan M. Vogt

Joan M. Vogt, Secretary