

**Minutes from the Monthly  
Board of Directors Meeting of the  
Asheville Paralegal Association  
Thursday, February 26, 2009**

**Offices of the Van Winkle Law Firm**

The meeting was called to order at 12:10 p.m. by vice president, Lawrel Banks. Present were Melanie Miller, Beth Stallings, Candice Blakeslee, Lawrel Banks, Kitty Brendell, Joan Vogt, Aundry Freeman, Tory Townley and Linda Johnson. A quorum was present.

The **Treasurer's report** was reviewed: The AAPA Main Checking account shows a beginning balance as of February 1, 2009, of \$525.03, as of February 25, 2009; total deposits of \$2,400.67, being a transfer from Savings Acc't #2; total disbursements of \$1,891.93; and, an ending balance of \$1,033.77, as of February 25, 2009.

The AAPA Savings account shows a beginning balance as of February 1, 2009, of \$100.00; interest earned in the amount of \$.83; a disbursement of \$8.00 for a service charge; and, an ending balance of \$92.83, as of February 25, 2009. The AAPA Bele Chere/Savings account #2 shows a beginning balance of \$4,900.05 as of February 1, 2009; a deposit of \$.62 interest; a disbursement of \$2,400.67 transferred to the AAPA main account; and, an ending balance of \$2,500.00, as of February 25, 2009.

The new Asheville Paralegal Association Main Checking Account with BB&T shows a beginning balance as of February 1, 2009, of \$300.00; a deposit of \$309.00 on February 9; a disbursement of \$31.06 for Deposit Slips; and, an ending balance of \$577.94, as of February 25, 2009.

There were no questions about the reports and all were accepted as presented.

**Membership Committee report** – in addition to the number of new and renewed members stated in the written report, we have 12 additional members as of this meeting. Teresa Poor of Legal Aid asked if attorneys can become members of the association. [Subsequent e-mail discussion regarding this matter confirmed that attorneys may become members, but only at the associate level.]

**Programs Committee report** – the written report presents the line-up of speakers for the next several months:

March 5 – Rendi Mann-Stadt of McGuire Woods and Bisette

April 2 – Annual Meeting; no speaker

May 7 – Ruth Smith of Grimes & Teich (soon to be of Crumley & Assocs.)

June 4 – Pisgah Legal Services

July 2 – Michael Miller, Miller Marshall & Roth  
August 6 – Pisgah Legal Services

The committee also discussed during its meeting on February 12 the possibility of offering a full-day seminar in the Fall, on September 25, 2009. This idea was agreed upon by the members of the committee and they will plan a 6.0 CPE credit seminar for that date.

Also, the Spring seminar to be held on March 13 has been approved for 3 CPE credits.

The Annual Meeting will be held on Thursday, April 2. Notice of the meeting will go out to the membership by e-mail by March 2<sup>nd</sup> or 3<sup>rd</sup>. The Budget will be sent out to the membership at a later date, but prior to the Annual Meeting. The Treasurer will take over the job of preparing the budget. There was discussion about providing member appreciation gifts at the Annual Meeting, but this should not be mentioned in the Notice that goes out beforehand.

The **Publicity Committee report** was summarized by Beth. Among the various items provided in the report are the following:

Candice has volunteered to arrange for MySpace and Facebook accounts for APA. Upcoming APA events can be viewed on these sites; members can *rsvp* their attendance; and, communicate with one another regarding professional matters of interest.

The APA Membership roster is available, again, on the association's website. Beth will send the access password to Melanie, who will then forward on to the membership.

The **Fundraising Committee report** was summarized by Tory Townley, who is the new committee chair:

Of concern is Kevin Hodes of Mountain Legal Copy Solutions, who has repeatedly been contacting Tory and other members by e-mail and in person to solicit business. Linda and Lawrel will draft a letter reprimanding him and asking him to cease.

On a more positive note, the committee would like to provide a sponsor table at our membership meetings, as well as remind the membership about our sponsors in the monthly e-news notices.

A suggestion was made to possibly acquire a link to the AAPA website on the Bar website. Beth will inquire of the Buncombe County Bar and the 28<sup>th</sup> Judicial District Bar about this possibility.

Aundry left the meeting at 1:00 p.m., but before doing so, offered her vote in favor of giving a scholarship to Carol Shuford, our most recent applicant. Subsequently, the remaining Board members unanimously approved the awarding of a scholarship to Carol Shuford.

See the written **Governance Committee report**.

**Salary Survey Committee** reports that it has already received 31 responses to the survey.

Kitty and Tory left the meeting at 1:05 p.m.

There was brief mention of the Habitat House Women Build project, coming up in April.

Linda announced that she has appointed Candice Blakeslee, Erica Hartrick and Jenny Iaquinto to be the Nominating Committee for the upcoming officers' election.

The meeting was adjourned at 1:10 p.m.

Respectfully submitted,

Joan Vogt

Joan Vogt, Secretary