



Minutes  
Board of Directors Meeting  
Asheville Area Paralegal Association  
September 23, 2010

Law Office of David Gantt

The meeting was called to order by President Lawrel Banks at approximately 1:00 p.m. Those present in addition to President Banks were:

Tory Townley, President-Elect  
Barbara McDaniel-Bowker, Secretary  
Tianna Kampka, Asst Treasurer  
Laura Champlin, Chair, Publicity Committee  
Jenny Iaquinto, Chair, Website Committee  
Christine Wallace, Chair, Fundraising

President-Elect Townley moved that the minutes of the July Board meeting be approved. Chair Wallace seconded the motion. A vote was taken and the motion was unanimously approved.

**Treasurer's Report:**

Chair Wallace was reimbursed for the Roundtable Lunch. A debit at Cheddars was questioned by President-Elect Townley. Cheddars was a debit for Lunch for the individuals who volunteered at Manna Food Bank. Treasurer's report was entered into the record.

**Programs Committee:**

President Banks update Board on Boss's Day Breakfast. Instead of giving out gift bags (half empty) this year it has been discussed to give a boutonniere. The programs committee will spend \$75 for prizes to the various games. Food will be similar to last year. The Programs Committee Report was entered into the record.

**Publicity Committee:**

Chair Champlin sent out the E-News. Melanie sends contacts. Facebook and LinkedIn pages are suffering due to the resignation of both Candice Blakeslee and Beth Stallings. Tara Wilder usually has good articles; however, we do not want to look as if we are just duplicating her post. Chair Champlin request

volunteers to help with the Social networking sites for AAPA. Chair Champlin is scheduled November 4, 2010 to present... "*Dollars and Sense: Utilization of Paralegals*" at the APA monthly members meeting. This will allow time for any last minute changes to be made before the Panel presents this to the Local NC Bar. The Publicity Committee Report was entered into the record.

**Fundraising Committee:**

Chair Wallace stated we were some-what accepted for \$200 in funding from the NC State Bar. The NC State Bar requires justification of a specific program. Chair Wallace has chosen Seminars. The Fundraising Committee was able to obtain pens, note pads and cards from Stewarts Title to be given out at the fall Seminar. The Fundraising Report was entered into the record.

**Scholarship Committee:**

No new business.

**Website Committee:**

Chair laquinto reported she had spoken to Christel earlier today along with President-Elect Townley and determined that for the cost of \$100 a year Christel will host the web-site and start working with Richtor. AAPA will be able to access and edit information on the web-site. Chair laquinto has defirmative Interest with Dress 4 Success. She is looking into other options that also encourage Women to dress for Job interviews and work related affairs. Chair laquinto is now looking into YWCA. President Banks suggest Holly Jones at the YWCA. Chair laquinto will get with Chair Blakeslee to consider linking a Dress 4 Success to an event. The Website Report was entered into the record.

**Membership Committee:**

The membership report was entered into the record.

**Mentorship Committee:**

The Mentorship Committee is in need of a Chair. Their jobs would include, but not limited to, explain local resources to newly located Paralegals in the Asheville Area. New Graduates and other Students would also benefit from this committee. The Chair will need to be well networked in our community. As the Paralegals become more familiar with the resources and procedures, Mentors will slowly fade out.

**Old Business:**

None

**New Business:**

We need to have a Master-list of passwords and user ID's easily accessible for all Board and Chair members. President-Elect Townley has agreed to prepare this.

Next meeting will be held October 29, 2010 at 1:00 pm at The Law office of David Gantt.

Meeting adjourned by President Banks at 1:50 pm.

*Respectfully Submitted by:*

Barbara McDaniel-Bowker, NCCP